**Vision Foundation Seminar Award Rubric**

**Project Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Number of Participants Impacted: \_\_\_\_\_\_\_\_\_\_\_\_ Participation Without Funding: \_\_\_\_\_ Yes \_\_\_\_\_\_ No**

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| **Points Awarded** | **8-10 Points** | **5-7 Points** |  **2-4 Points** | **0-1 Point** |
| **Description & Justification****\_\_\_\_\_\_\_** | A detailed **description** of the seminar is included as well as an **explanation of need** and/or **benefit to the** **identified target group** is included.  | Description and explanation are evident but need more explanation of one or both. The benefit to the target group is evident but insufficient. | Details to understand the need for the seminar are not evident. Description does not justify the benefit to the identified target group.  | Description, explanation of need and benefit to the target group are not evident. |
| **Budget****\_\_\_\_\_\_** | All **expenditures** are listed in detail and appropriate for the seminar. Adequate **preparation and research** support the budget. Other sources of financial support are included. | Expenditures are listed but details are insufficient. Little preparation and/or research are evident. Other sources of financial support are listed | Either expenditures, research and/or other sources of financial support are not included.  | Expenditures, research, and other financial support are not included.  |
| **Goals & Objectives****\_\_\_\_\_** | An overall **goal** for the seminar is appropriate and **objectives** are listed. | Goal is included but objectives are not appropriate to meet goal. | Goal or objectives are missing. | Goal and objectives are not included. |
| **Evaluation****\_\_\_\_\_\_** | Plan is evident to **evaluate the impact** of the seminar using either quantitative or qualitative methods.  | Evaluation of seminar is included but lacks details for understanding the impact of project. | Evaluation of seminar does not address the goal or objectives and impact is not fully addressed. | Evaluation is not included. |